

**BOARD OF EDUCATION MEETING  
AUDUBON HIGH SCHOOL MEDIA CENTER  
WEDNESDAY, JANUARY 16, 2013  
7:30 P.M.  
AGENDA**

The Formal Action Meeting of the Audubon Board of Education was called to order at 7:30pm prevailing time, on the above date in the Audubon High School Media Center with Mr. Gilmore presiding.

“In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:30 p.m., in the Audubon High School Media Center, to the *Courier Post* and *Retrospect* newspapers, filed with the Borough Clerk and posted copies on the Chestnut Street and Pine Street entrances to the high school.”

The salute to the flag was led by Mrs. Slack.

**ROLL CALL**

Present: Ms. Brown, Mrs. Sullivan-Butrica, Mrs. Cox, Mrs. Dawson, Mr. Gilmore, Mrs. Hauske, Mr. Ingram, Ms. Slack, Ms. Sullivan, Mr. Yacovelli, Robert Delengowski, Board Secretary, Donald Borden, Superintendent of Schools.

1. Motion by Ms. Brown seconded by Mrs. Dawson to approve the following minutes:

**December 19, 2012  
January 9, 2013**

Motion approved by unanimous voice vote.

All motions are voted on by all members unless otherwise marked with an +.

OPEN TO THE PUBLIC

**THE AUDUBON RENAISSANCE PROGRAM RECOGNIZES THE FOLLOWING STUDENTS AS  
STUDENTS OF THE MONTH FOR DECEMBER**

**Grade Seven**

Monee Manigo  
Reed Andress

**Grade Eight**

Bailey Warren  
Christian Singh

**Freshman Class**

Serena Manzi  
Jake DeLuca

**Sophomore Class**

Marissa Brown  
Brian Doyle  
Christopher Doyle

**Junior Class**

Zabrielle Holloway  
Dan McClernan

**Senior Class**

Suzanne Schmidt  
Chris Terlingo

**PRESENTATIONS**

**PARCC Assessment Update: Beth Canzanese**

**K-12 Curriculum Benchmarks for All Content Areas: Beth Canzanese**

**FINANCE:**

**MOTION TO APPROVE ITEMS 1-5**

Motion by Ms. Brown seconded by Mrs. Dawson approve the following items

1. Motion to approve bills payable when properly certified.

2. Motion to approve the November 30, 2012 financial reports of the Board Secretary/Business Administrator and Treasurer of School Funds. These reports are in agreement.
3. Motion to accept the Board Secretary's certification, pursuant to NJAC 6A: 23-2.11(c) 3, that as of November 30, 2012, no budgetary line item account has been over expended in violation of NJAC 6A: 2.11(a).
4. Motion to certify, pursuant to NJAC 6A: 23-2.11(c) 4, that as of November 30, 2012 to the best of the board's knowledge, no major account or fund has been overextended in violation of NJAC 6A: 23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
5. Motion to approve transfers as listed.

**VOTE FOR ITEMS 1-5**

Motion approved by unanimous voice vote.

**PERSONNEL: (All motions are upon Superintendent's recommendation :)**

**MOTION TO APPROVE ITEMS 1-7**

Motion by Ms. Brown seconded by Mrs. Cox approve the following items

1. Motion to approve staff members' leave requests to attend workshops/conferences for the 2012-2013 school year as follows:

School	Cost	Staff Member	Date of Conference	Name of Conference
HS	\$175.00	Beth Canzanese	January 31, 2013	Techspo in Atlantic City (Bally's)
HS	\$175.00	Trisha Martel	January 31, 2013	Techspo in Atlantic City (Bally's)
HS	\$175.00	Eric Miller	January 31, 2013	Techspo in Atlantic City (Bally's)
CST	\$245.00	Paul Rogers	February 7 & 8, 2013	ASAP-NJ Annual Conference

2. Motion to approve the request for a maternity leave from Sharon Carroll, high school BSI teacher, effective March 28, 2013 through June 30, 2013 as follows:

Paid Leave of Absence	March 28, 2013 through May 17, 2013	31 sick days
Federal Family Leave Act	March 28, 2013 through June 30, 2013	
Unpaid Leave of Absence	May 20, 2013 through June 30, 2013	

3. Motion to approve the following extracurricular contracts at the high school for the 2012-2013 school year with compensation as per the negotiated agreement, retroactive to September 1, 2012 through June 2013:

NAME	POSITION
Mrs. Janelle Mueller	S.T.A.R.S. 1/2
Ms. Nicole Szymanski	S.T.A.R.S. 1/2

4. Motion to approve a salary adjustment for Brian Kulak for obtaining his Master of Arts in Education degree, from Step 11 BA+30 to Step 11 MA, effective retroactive to January 1, 2013.
5. Motion to approve the following Holy Family University student to complete her 30 hour intern practicum in administration in the district as follows:

Student	Supervisor/Mentor	Dates
Kate Sullivan	Donald Borden	Retroactive to January 9, 2013 through May 7, 2013

6. Motion to approve the following staff members to write curriculum for the 2012-13 school year at the contractual rate of \$600.00 per curriculum:

Chris Sylvester	STEM (Science, Technology, Engineering, Mathematics)	\$600.00
Betsy Kirkbride	Personal Finance	\$600.00

7. + Motion to approve Lynn Lehner, long term substitute guidance counselor at Mansion Avenue School for Cara Novick, as member of the I&RS team at Mansion Avenue School effective retroactive to September 1, 2012 through June 30, 2013 with compensation as per the AEA negotiated agreement.

**VOTE FOR ITEMS 1-7**

Motion approved by unanimous roll call vote for items 1-6. 10-0  
 Approved by majority roll call vote for item 7. 9-0-1  
 Mr. Ingram abstained from voting with this item.

**MOTION TO APPROVE ITEMS 8-14**

Motion by Ms. Brown seconded by Mrs. Slack approve the following items

8. Motion to approve a salary adjustment for Nicole Szymanski for obtaining 30 credits beyond her Bachelor’s Degree, from Step 7 BA to Step 7+30, effective retroactive to January 1, 2013.

9. Motion to approve the Audubon Basketball Club Volunteers for the 2012-2013 school year as listed:

3/4 <sup>th</sup> Gr. Girls	Mike Carfagno	Coach Rec. Program
3/4 <sup>th</sup> Gr. Boys	Kurt Dillon	Coach Rec. Program
3/4 <sup>th</sup> Gr. Boys	John Karolinski	Coach Rec. Program
3/4 <sup>th</sup> Gr. Boys	Jeff Whitman	Coach Rec. Program
5/6 <sup>th</sup> Gr. Girls	Tom Szanty	Coach Rec. Program
5/6 <sup>th</sup> Gr. Girls	John Stocklin	Coach Rec. Program
5/6 <sup>th</sup> Gr. Boys	Barry Fadio	Coach Rec. Program
5/6 <sup>th</sup> Gr. Boys	Stephen Lindenmuth	Coach Rec. Program

10. + Motion to approve the 2013 After School Enrichment staff as listed:

<b><u>Instructors</u></b>	<b><u>Activity</u></b>	<b><u>Stipend</u></b>
Angela DiFlippo	Jr. H. Volleyball Class at MAS	\$20.00 per hour
Sue Moore	Variety Show	\$25.00 per hour
Roberta Hanson	Variety Show	\$20.00 per hour
Elizabeth McCurdy	Variety Show	\$20.00 per hour
Augustus Stolte	Variety Show Assistant	\$ 7.50 per hour
Anne Busarello	Variety Show Assistant	\$ 7.50 per hour
Mad Science Staff	NJ Mad Science Program	\$78.00 per child
Stephanie Dibs	Arts and Crafts Class for HAS LO	\$25.00.per hour
Mike Chazin	Woodworking Class	\$45.00 per hour
Sandy Masciantonio	MAS Liaison	\$12.00 per hour
Teresa D’Aprile	Crocheting	\$25.00 per hour

Ellyne Dombro Chocolate Creations

This class is offered in our Adult Evening Brochure and we advertise in After School Enrichment Program as well.

This class is for child accompanied by parent.

Mitch Winkler Tennis Juniors - Ages 6-8  
 Tennis Juniors - Ages 9-11

This class is offered in our Adult Evening Brochure and we advertise in After School Enrichment Program as well. Mr. Winkler is fingerprinted and has background check.

11. + Motion to approve staff members' leave requests to attend workshops/conferences for the 2012-2013 school year as follows:

School	Cost	Staff Member	Date of Conference	Name of Conference
HAS	\$389.00	Francine Bechtel	February 4-5, 2013	Core Standards for Math and Vocabulary Use
HAS	\$195.00	Bobbi Wescott-Graham	February 8, 2013	Student Assistant Professionals Conference

12. Motion to approve the following as substitutes and/or homebound instruction tutors for the 2012-2013 school year, pending completion of all district and state requirements:

Jessie Price-Swanson	Grades K through 12
Dennis Norman	Grades K through 12
Paul Firetto	Grades K through 12

13. Motion to rescind the partial teaching overload for the 2012-2013 school year for Eric Miller as follows:

29 Total Teacher Periods for 2 Marking Periods

14. Motion to approve the partial teaching overload for the 2012-2013 school year for Eric Miller as follows:

29 Total Teacher Periods for the entire 2012-2013 School Year

**VOTE FOR ITEMS 8-14**

Motion approved by unanimous roll call vote for items 8, 9, 12, 13, 14. 10-0

Approved by majority roll call vote for items 10, 11. 9-0-1

Mr. Ingram abstained from voting on these items.

**PROGRAM:**

**MOTION TO APPROVE ITEMS 1-5**

Motion by Ms. Brown seconded by Ms. Sullivan approve the following items

1. Motion to approve the following curriculum as recommended by the Curriculum Committee of the Board:

2012-2013 K-12 Curriculum Benchmarks in all Content Areas

2. Motion to approve the following *New Course Approval* requests for the high school as recommended by the Curriculum Committee of the Board:

- Personal Finance
- English IV (British and Contemporary Literature)
- STEM (Science, Technology, Engineering, Mathematics)

3. + Motion to approve the Mansion Avenue School as a test site for the use of the Alert Seat – a therapeutic seating system where ten Alert Seats will be provided for a trial period of four to six weeks effective January 17, 2013.

4. Motion to approve the revised 2012-2013 school calendar as a result of the emergency closing of schools on October 29, and October 30 due to Hurricane Sandy.

5. Motion to approve the 2013-2014 school calendar.

**VOTE FOR ITEMS 1-5**

Motion approved by unanimous roll call vote for items 1, 2, 4, 5. 10-0

Approved by majority roll call vote for item 3. 9-0-1

Mr. Ingram abstained from voting on this item.

- **DISCUSSION:** School Choice

**STUDENTS:**

**MOTION TO APPROVE ITEMS 1-3**

Motion by Mr. Ingram seconded by Mrs. Hauske approve the following items

1. Motion to approve the following field trip requests:
2. Motion to affirm that the Audubon Board of Education is in receipt of the district Harassment, Intimidation and Bullying monthly report as presented by the superintendent, and is in agreement with all actions taken in regard to the incidents reported at the December 2012 meeting of the Board of Education.
3. Motion to approve homebound instruction for the following student:

STUDENT ID#	DATE
00406	Effective retroactive to November 27, 2012 to present

**VOTE FOR ITEMS 1-3**

Motion approved by unanimous voice vote

**BUILDINGS AND GROUNDS:**

1. Motion by Mrs. Slack seconded by Mrs. Cox to approve the following use of facilities requests:  
Motion approved by unanimous voice vote.

**REPORTS:**

1. Mansion Avenue School
2. Haviland Avenue School
3. High School
4. Child Study Team

BULLYING INCIDENTS REPORT		
SCHOOL	# INCIDENTS	# CONFIRMED
HS	0	0
MAS	1	0
HAS	0	0

**BOARD COMMITTEES:**

- A. Buildings and Grounds: **Mr. Gilmore**, Chairperson, Mrs. Slack, Mrs. Dawson, Mr. Yacovelli, Alternate, Mr. Ingram
- B. Community Relations: **Mrs. Hauske**, Chairperson, Mr. Yacovelli, Mr. Ingram, Mrs. Sullivan-Butrica, Alternate, Mrs. Slack
- C. Curriculum: **Ms. Brown**, Chairperson, Ms. Sullivan, Mrs. Dawson, Mrs. Cox, Alternate, Mrs. Sullivan-Butrica
- D. Finance: **Mr. Gilmore**, Chairperson, Mrs. Hauske, Mrs. Dawson, Mr. Yacovelli, Alternate, Mrs. Cox
- E. Negotiations: **Mrs. Slack**, Chairperson, Mrs. Hauske, Mrs. Cox, Mr. Gilmore, Alternate, Mrs. Sullivan-Butrica
- F. Policy: **Mrs. Slack**, Chairperson, Ms. Brown, Mrs. Sullivan-Butrica, Ms. Sullivan, Alternate, Mrs. Hauske
- G. Scholarship: **Ms. Brown**, Chairperson, Mrs. Cox, Ms. Sullivan, Mrs. Sullivan-Butrica, Alternate, Mrs. Dawson
- H. CCECSC Rep. Rotation: **Mrs. Slack**
- I. CCSBA Rep. Rotation: **Ms. Sullivan**
- J. AEF Representative: **Mrs. Hauske**
- K. State/Federal Programs: **Mr. Borden**

Affirmative Action Officer: **Mr. Delengowski**  
Public Agency Compliance Officer: **Mr. Delengowski**

**The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Policy #9322 of the Audubon Public Schools Board of Education Policy Manual.**

**PUBLIC PARTICIPATION:**

1. Motion by Mrs. Cox seconded by Mrs. Dawson to adjourn meeting at approximately 8:25 pm.  
Motion approved by unanimous voice vote.

---

**Robert Delengowski**  
**Business Administrator/Board Secretary**